



RISE MATH DEPARTMENT DATA PROTOCOL

Get all of the tools you need:

- Most recent assessment data (exit tickets, topic assessments, mid-module, end-of-module assessments)
- Filter your data so that it represents your students
- Go to response frequency if possible (for non-exit ticket assessments)

Topic & Module Assessment Protocol	
Question	Response
1. Which questions did students master (above 85% average)? What did they do well? What specific teacher practices led to these results?	
2. What questions are on the cusp of proficiency (50%-79%)? Analyze the questions in this range, and choose 3-4 questions/concepts that are the highest leverage.	
3. Which questions on the assessment averaged below 50%? Analyze the questions in this range, and choose 3-4 questions/concepts that are the highest leverage. Reflect on whether your students have reached this level of rigor during past lessons.	



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Action Plan for Below Proficient (or Cusp) Questions/Concepts

WHAT	HOW	WHEN
What skills or question types are priorities for cumulative review? (prioritize by major work, frequency on assessment, and critical concepts/skills)	How will you review this with your class? (e.g. homework, quick questions, do now, cumulative review, bathroom lines, in-class games, power hour task, math meeting, etc...)	When will you do this review? (e.g., look for overlap in the lessons in the next module, which week or incorporate into which scheduled unit from your Module calendar)



Student Analysis

Process:

1. In "Response Frequency", filter by your class.
2. Make sure the drop-down menu for "group by" says, "by question"
3. Click "Find Students"
4. Go to a specific question you need, and click on the wrong answer choices. It will give you a list of students for re-teach.
5. Copy/Paste or write the list of students into the template below (Replace example below)

Question #5	Question #	Question #	Question #	Question #
<div style="border: 1px solid #ccc; padding: 5px;"> <p>Student Name</p> <p>Boseman, Tajudinn Jibril</p> <p>Downing, Keshawn</p> <p>Griggs, Assata</p> <p>Sellers-Arline, Kayae</p> <p>Shipmon, Maya</p> <p>Smith, Jasmin</p> </div>				



Strategic Reteach Plan for the next week

Day	<i>Which students will be in this group?</i>	<i>What skills or question types will you reteach?</i>	<i>What materials do you need to have ready?</i>	<i>How will you know students made progress?</i>
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				